

THE FOCUS



CURRICULUM VITAE TEMPLATE

PERSONAL DETAILS

First Name	Languages	English
Surname		Afrikaans
Current Job Title		Zulu
Telephone		Xhosa
ID Number		Other
Remuneration TCTC	Driver's License	Yes No
Salary Benefits	Notice Period	Immediately 30 Days 1 Calendar Month 2 Calendar Months
	Nationality	African Asian Caucasian Coloured

PROFESSIONAL SUMMARY (Describe your career focus, competitive skills and character)

NOTABLE ACHIEVEMENTS

FUNCTIONAL & TECHNICAL SKILLS

CAREER HISTORY : COMPANY 1

Dates	Start Date	End Date	Currently employed
Company			
Nature Of Business			
Last Position Held			
Responsibilities			

Key Projects

Notable
Achievements
in this Role

Reason For Leaving

CAREER HISTORY : COMPANY 2

Dates	Start Date	End Date	Currently employed
Company			
Nature Of Business			
Last Position Held			
Responsibilities			

Key Projects

Notable
Achievements
in this Role

Reason For Leaving

CAREER HISTORY : COMPANY 3

Dates	Start Date	End Date	Currently employed
Company			
Nature Of Business			
Last Position Held			
Responsibilities			

Key Projects

Notable Achievements in this Role

Reason For Leaving

CAREER HISTORY : COMPANY 4

Dates	Start Date	End Date	Currently employed
Company			
Nature Of Business			
Last Position Held			
Responsibilities			

Key Projects

Notable Achievements in this Role

Reason For Leaving

EDUCATION AND PROFESSIONAL REGISTRATIONS

Degree / Diploma /
Certificate

Dates

Start Date

End Date

Currently
studying

Institution

Major Subjects

Degree / Diploma /
Certificate

Dates

Start Date

End Date

Currently
studying

Institution

Major Subjects

Degree / Diploma /
Certificate

Dates

Start Date

End Date

Currently
studying

Institution

Major Subjects

Degree / Diploma /
Certificate

Dates

Start Date

End Date

Currently
studying

Institution

Major Subjects

TECHNICAL SKILLS MATRIX

Skill

Proficiency (1 - 5)

Years Experience